



Faith
Hope
Trust



The Carlton & Faceby and Bilsdale CE Federation

Acceptable Use Policy (Pupil)

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Introduction

Digital technologies have become integral to the lives of children and young people, both within schools and outside school. These technologies are powerful tools, which open up new opportunities for everyone. These technologies can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning. Young people should be entitled to safe internet access at all times.

This Acceptable Use Agreement is intended to ensure that:

- our pupils will be responsible users and stay safe while using the internet and other digital technologies for educational, personal and recreational use,
- school systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk, and
- parents and guardians are aware of the importance of e-safety and are involved in the education and guidance of young people regarding on-line behaviour.

Pupil Acceptable Use Agreement – (Foundation / KS1)

I understand that while I am a member of The Carlton & Faceby and Bilsdale CE Federation I must use technology in a responsible way.

- I will ask a teacher or suitable adult if I want to use the computers.
- I will only use activities that a teacher or suitable adult has told or allowed me to use.
- I will take care of the computer and other equipment.
- I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong.
- I will tell a teacher or suitable adult if I see something that upsets me on the screen.
- I know that if I break the rules I might not be allowed to use a computer.

I have read and understand the above and agree to follow these rules when:

- I use the school systems and devices (both in and out of school).
- I use my own equipment outside of school in a way that is related to me being a pupil of The Carlton & Faceby and Bilsdale CE Federation e.g. communicating with other pupils or teachers, accessing school email, website etc.

Pupil name:

Class:

Date:

Parent or Guardian Permission

As the parent or guardian of the above pupil, I give permission for my child to have access to the internet and to ICT systems at school.

I know that my child has signed this Acceptable Use Agreement and has received, or will receive, e-safety education to help them understand the importance of safe use of technology and the internet – both in and out of school.

I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that young people will be safe when they use the internet and ICT systems.

I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the internet and using mobile technologies.

I understand that my child's activity on ICT systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Policy.

I will encourage my child to adopt safe use of the internet and digital technologies at home and will inform the school if I have concerns over my child's e-safety.

Parent or guardian name:

Parent or guardian signature:

Date:

Parent/Carer Acceptable User Policy for Pupils' use of Technology and the Internet

The school uses technology, including the internet, to support the curriculum wherever this is appropriate. Pupils are taught computing and about effective and responsible use of technology and the internet. Pupils are given guidelines and taught how to be careful and considerate in their use of technology and the internet and how to maintain a balance between this and other activities.

The school may use approved blogs, emails, picture galleries and other tools to help with educating your child. Children and staff will always use responsible and caring language online.

Pupils will:

- only use technology including computers and mobile devices when they have been told that they can.
- only use the school technology for those activities which they have been given permission.
- be told about online bullying and what to do if it happens.
- use only the user names and passwords for which they have permission.
- not download and use material or copy and paste content which they do not have consent to use.
- not attempt to search for, view, upload or download any inappropriate or unsuitable material.
- inform a member of staff if they have accidentally found inappropriate or unsuitable content.
- use responsible and caring language in communicating with others.
- be helped to maintain a balance between the use of technology and other activities.
- be helped to discuss their use of the internet especially sites where there is communication with others (e.g. social networks).
- ensure they do not have a mobile phone or any personal technology in school
- be encouraged to talk with their parents or carers about the rules for the safe use of the internet.
- be made aware that the school may investigate incidents that happen outside of school but could affect life in school.

Misuse of technology may result in:

- a ban, temporary or permanent, on the use of the internet / technology resources at school
- action in line with the school's behaviour policy
- parents/carers being informed about an incident and actions taken

Parents and carers work in partnership with the school when they:

- discuss online safety issues with their children and work to build responsible use of technology
- work with the school in promoting positive use of technology and the internet
- inform the school if they think there is an online safety issue related to the school
- raise concerns about the school through the appropriate channels

Please ask a member of staff if you have questions about any part of this document.

Please sign below and return this form to the school.

-
- I have read and am happy with the description of the school's technology and internet use.
 - I will work with the school to help my child develop appropriate use of technology.
 - I am happy for my child to experience the internet use described.

Pupil Name (PLEASE PRINT) _____ Class _____

Name of Parent or Carer (PLEASE PRINT) _____

Signature of Parent or Carer _____ Date _____