



The Carlton & Faceby and Bilsdale Church of England Federation

Little Owls Preschool Sessions and Fees Policy

Document Status			
Date of Next Review		Responsibility	Governing Body
Date of review completion		Responsibility	Governing Body
Date of Policy Creation	July 2021	Responsibility	Governing Body
Date of Policy Adoption by Governing Body 06.09.2021	<div><i>Kathryn McDonald</i> Signed: Executive Headteacher</div> <div><i>B. Jorkman</i> Chair of Governors</div> <div>Date: 06.09.2021</div>		
Method of Communication: Website			

Our Vision Statement

“... with God all things are possible.” Matthew 19:26

We are two small, vibrant Church of England primary schools. Our schools are one trusting family with God at the centre, inspiring faith, hope and love. Christian values guide and support all that we do, giving us strong foundations for life.

Our core Christian values

Faith, Hope and Trust

“Love must be sincere. Hate what is evil; cling to what is good. Be devoted to one another in love. Honour one another above yourselves. Never be lacking in zeal, but keep your spiritual fervour, serving the Lord. Be joyful in hope, patient in affliction, faithful in prayer. Share with the Lord’s people who are in need. Practice hospitality.” Romans 12: 9-13

“May the God of hope fill you with all joy and peace as you trust in him, so that you may overflow with hope by the power of the Holy Spirit.” Romans 15: 13

These are the Christian values which are fostered in the pupils and staff, building an ethos where all can flourish.

Sessions and Fees

Little Owls Preschool is open Monday to Thursday from 8.50am to 3.10pm and Friday from 8.50am to 12.00pm term time only, excluding Training Days. The term dates can be seen on the school website.

The core preschool hours are:

Morning session	8.50am – 12.00pm
Lunch Club	12.00pm - 1.00pm
Afternoon session	1.00pm – 3.10pm

Preschool offers access to ‘core’ funded hours which can be used to access both the 15 hours of Universal entitlement for 3 and 4 year olds (and eligible 2 year olds) and the extra 15 hours of extended entitlement. Where hours required are in excess of either the universal 15 hour entitlement or extra 15 hour extended entitlement, parents and carers are able to purchase additional hours should they choose to. Funding can be split across up to 2 provisions, so again where attending hours are over and above the funded entitlement hours, parents/carers are able to pay to access sessions as they need them.

The free childcare entitlement you receive is only available over 38 weeks. If you are entitled to 15 hours per week this would equate to 570 hours per year (15 x 38). If you are entitled to 30 hours per week this would be 1140 hours per year (30 x 38). The entitlement is generally taken as 15 hours a week for 38 weeks of the year, but you may use hours that you haven’t used during a term at a holiday club within that term.

Please see further details here about free childcare entitlements for 2, 3 and 4 year olds here: <https://www.gov.uk/help-with-childcare-costs>

Little Owls Preschool Admissions Policy gives details of funding arrangements. Please be particularly aware of the need to apply for 30 hours funding at the correct time – you must have a valid code by the end of the month before a new term starts.

Booking procedure

Parents must complete the necessary registration paperwork before their children can attend Little Owls Preschool.

Permanent place

Once booked, if a child does not attend for any reason, you will still be charged for this place. If you wish to cancel the place altogether, one month's notice in writing is required.

Temporary booking

We will accept temporary or occasional bookings as long as there are places available. If a temporary place has been booked and is no longer required, the Preschool must be given 48 hours notice. If notice is not given, the place will still be charged for.

Costs

For hours in addition to funded hours during term time

Morning Session 8.50am – 12pm	£12.00
Lunch Club 12pm – 1.00pm	£4.00
2-course Lunch	£2.71 (currently under review)
Afternoon Session 12.00pm – 3.10pm	£12.00

Fees are reviewed periodically. Any change will be notified to parents the term before the introduction of the charge.